**Playground Time-Out Protocols**

**When is this to be used:**

* When classroom behaviour procedures don't seem to have worked on a particular day with a particular child. For example, the child has already lost Golden Time and been assigned extra homework, and is still talking out of turn, idling, or messing.
* When a particular piece of bad behaviour doesn't seem to warrant a white card, but is more serious than minor infractions..

**Age-group:**

* All classes except Infants.

**Will Special Needs children be included?**

* Yes, if it would be a meaningful sanction, they understand it, and the behaviour is above and beyond what is excusable in view of their needs.

**Duration:**

* 10 minutes, from 12:30-12:40 i.e., during playtime **not** eating-time.

**Supervision:**

* By the teachers in rotation.

**Venue:**

* The old Special Class room, which will be stocked with a number of suitable worksheets (handwriting, maths practice, etc.) for children to work on while on time-out. (Maybe a reflection sheet to be filled out by the child.)

**Recording:**

* A notebook to be kept in the room to record each child's name, date and a brief statement of the reason.

**Follow-up:**

* Children who are on time-out more than once in four weeks: parents to be informed.
* Children on time-out more than twice in four weeks: parents called in to meeting with the class teacher and principal to discuss behaviour.
* Children who misbehave during time-out (throwing a tantrum, refusing to do the set work, etc.) may get a white card.

**Trial Period:**

* From now until the end of June 2013.